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7 September 2009

Dear Colleagues

**Re: Service development for soft tissue sarcoma in adults**

Please find enclosed documentation for Overview and Scrutiny Committees (OSCs) relating to Specialised Services for Soft Tissue Sarcoma in adults. The information pack includes the following documents:

- Document 1 – This letter
- Document 2 – An executive summary – not used on this occasion
- Document 3 – The Service Improvement Proposal: Stage 1 Briefing
- Document 4 – Glossary
- Document 5 – Questions & Answers
- Document 6 – Procurement time-line for the selection of service providers
- Document 7 – PowerPoint presentation

The Overview and Scrutiny Committee is asked to:

- Note the proposed approach to providing soft tissue sarcoma services for their residents;
- Note the improved quality and safety of service that their residents will receive;
- Note the involvement of patients, clinicians and the public in the process to date
- Support the proposed approach, including the intention to designate two soft tissue sarcoma centres, in the South West region, ready for service delivery in Spring 2010;

As part of our preparations for presenting this service improvement proposal, we have identified representatives from the Primary Care Trust and Specialised Commissioning Team, who will be available to attend the relevant meeting of your Overview and Scrutiny Committee. If you have any queries regarding arrangements, please contact:

- Fiona Phelps – Assistant Director of Commissioning – Tel. 01752 434696  
[fiona.phelps@plymouth.nhs.uk](mailto:fiona.phelps@plymouth.nhs.uk)
- Lou Farbus – Patient and Public Engagement Facilitator – Tel. 01392 314646,  
[lfarbus@nhs.net](mailto:lfarbus@nhs.net)
- David Jones – Communications Manager, Specialised Commissioning –  
[david.jones@bristolpct.nhs.uk](mailto:david.jones@bristolpct.nhs.uk) Tel. 0752 850 2304

We have listened carefully to the helpful feedback given by Overview and Scrutiny colleagues about our documentation and hope that these documents meet your needs. We look forward to attending the Committee and discussing our proposals with your members.

Yours sincerely



Louise Tranmer  
Director of Specialised Commissioning  
South West Specialised Commissioning Group (SWSCG)



John Richards  
Chief Executive  
NHS Plymouth

cc:

Primary Care Trust (PCT)  
Sponsoring Director/s:  
South West Specialised  
Commissioning Team:

South West Strategic Health  
Authority Director/s

Fiona Phelps – Assistant Director Commissioning, NHS Plymouth  
Barbara Gregory, Director of Finance & Performance  
Rod Walsh, Lead Commissioner for soft tissue sarcoma services in adults  
Jessica Whitton, Commissioning Manager for soft tissue sarcoma services in adults  
Louise Farbus, Patient and Public Engagement Facilitator  
David Jones, Communications Manager  
Andrew Millward - Director of Communications, NHS South West  
Bill Shields - Director of Finance and Performance, NHS South West  
Murray Cochrane – Associate Director of. Strategic Service Change, NHS South West